

**Position:** STEM Ambassador Program Intern

**Organization:** University of Utah—Biology Dept.

**Term:** Summer 2016 (mid-late May through early August)

**Start Date:** May 15 (flexible start date)

**Time Requirements:** 10 hours/week for 12 weeks

**Compensation:** \$9.00/hour or can be used for internship credit at UU

**Disciplines Requested:** open to any UU majors

**Summary of Position:**

The STEM Ambassador Program Intern will work closely with the Program Manager and Program Assistant to complete tasks centered on informal science education for underrepresented and underserved community groups.

**Essential Duties and Responsibilities:**

- Create new materials and/or activities for science engagement programs in the community
- Develop accessible materials for community groups to use in their centers for pre- or post- engagement sessions
- Work alongside STEM Ambassador Program staff to refine existing programs, lessons, and curricula
- Create binders, lessons, notes, outlines, etc. to be used by University of Utah researchers and/or community groups
- Gather and organize scientific citations and lay materials to grow a database of resources on public engagement
- Assist in other assigned projects and activities to support the STEM Ambassador Program as needed

**Basic Qualifications and Skills:**

- University of Utah undergraduate student
- Interest in education and science
- Ability to work independently on assigned projects
- Ability to work collaboratively with program staff, community groups of all ages, and/or UU researchers
- Must pass a criminal background check
- Proficient in Microsoft Office programs; familiarity with Adobe Photoshop and/or Illustrator a plus!

Please submit your resume along with a brief cover letter stating how your interests and experience align with this position to: [natalieto@biology.utah.edu](mailto:natalieto@biology.utah.edu)

Application deadline is April 1, 2016 at 5:00 pm MST.

Questions? Contact Natalie Toth: [natalieto@biology.utah.edu](mailto:natalieto@biology.utah.edu) / 801.581.4161