

# OPERATIONS DIVISION

## 2014 Summer Analyst Opportunities

Salt Lake City, UT

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### GOLDMAN SACHS FIRM OVERVIEW

The Goldman Sachs Group, Inc. is a leading global investment banking, securities and investment management firm that provides a wide range of financial services to a substantial and diversified client base that includes corporations, financial institutions, governments and high-net-worth individuals. Founded in 1869, the firm is headquartered in New York and maintains offices in all major financial centers around the world.

### OPERATIONS DIVISION

Operations is a dynamic, multi-faceted division that partners with all parts of the firm to deliver banking, sales and trading and asset management capabilities to clients around the world. In addition, Operations provides essential risk management and control to preserve and enhance the firm's assets and its reputation. For every trade agreed, every new product launched or market entered, every transaction completed, it is Operations that develops the processes and controls that makes business flow.

### OPERATIONS SUMMER ANALYST PROGRAM

Summer Analysts join a ten-week comprehensive program, where you are given the opportunity to learn critical business skills while gaining fundamental experience in a specific Operations department. The Summer Analyst Program also includes various Learning Series, networking and social events, and a formal review process. You will join a team-based, collegial environment where people take the time to properly train and mentor you. Our training program is an important part of our culture which will help to maximize your professional development.

### RESPONSIBILITIES

Summer Analysts joining Operations will develop business management and leadership skills, and apply them in the exciting and rewarding world of banking and finance. We want you to develop a long-term career, and we are committed to giving you the tools and the opportunities necessary. Analysts play a vital and influential role in delivering business management capabilities to the wider firm and in maintaining the firm's market-leading position and reputation. You will join a team in one of our many departments where you will be trained to become a 'go-to' person for the firm, our clients and other external agencies. With such diverse opportunities there is no 'typical' analyst role but your responsibilities may include:

- Implementing the firm's processes and controls to ensure transactions are settled to a high standard of accuracy and timeliness
- Maintaining and enhancing our client relationships by providing proactive, high-quality client service
- Working with colleagues in IT, Legal, Compliance and other divisions to provide the support and infrastructure that underpins our market activities
- Identifying opportunities for process improvements and developing methods to reduce risks, enhance controls and increase customer satisfaction

### QUALIFICATIONS: What we look for

Operations recruits highly motivated graduates who can demonstrate outstanding achievements in academic and extracurricular activities. However, a background in finance is not necessary.

Typically we look for people who can display the following personal qualities and attributes:

- Intellectual curiosity/problem solver
- Articulate communicator
- Quantitative thought and expression
- Innovation and process engineering
- Creativity and entrepreneurial spirit
- Integrity
- Team-minded
- Strong people skills

### APPLICATION PROCESS (BOTH STEPS ARE REQUIRED):

1. Register with your School Career Center in order to drop your resume
2. Complete the Goldman Sachs Apply On-Line application [including GPA] at [www.goldmansachs.com/careers](http://www.goldmansachs.com/careers).

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