INSTRUCTIONS/INFORMATION: Please complete the application form and submit it with the requested documents to the Bioscience Undergraduate Research Program Office. It is the applicant's responsibility to see that ALL required documents are submitted by the deadline, NOVEMBER 21, 2012.

New Applicants:
1). **2 page Application Form**
   A. Personal Information
   B. Current Compensation - If you are already working in your lab.... How many hours/week do you currently work? What is your current form of compensation?
   C. Budget
      *Maximum Salary Bioscience Will Pay for Spring 2013: $2320*
      • Bioscience Hourly Wage: $7.25*
      • Maximum Hours/Week: 20
      • Maximum Weeks: 16
      (*PI may opt to increase hourly wage at own expense)

      **Funds are limited, so** (1) Students should apply only for the number of weeks and hours they anticipate working; and (2) On the application form, please indicate the total salary you are requesting that the research sponsor to provide.

      **Depending on the quality of the proposal**, applications may be 1) funded, or 2) funded contingent on satisfactory rewriting of proposal

   D. Title of the Proposal
   E. Student Signature
   F. Planned Class Schedule for Next Semester
   G. Faculty Sponsor Portion of the Application

2). **Student Research Proposal**
   Research proposal written by applicant, 3-5 pages (typed). Provide adequate background information to allow an explanation of the hypothesis being tested by the experiments you will be performing (and have performed). Include results you anticipate and how they would be interpreted. This document should be written so that it is intelligible to a generally educated scientist with no special knowledge of your field. Inadequately written proposals will be returned for rewriting. The lab sponsor should read this document and help you revise it.

3). **University of Utah Transcript**
   The transcript does not need to be official. You can purchase one for $3 from the Transcript office in the Student Services Building, or it can be printed from the U of U website. (Please do not submit the DARS report).

4). **Letter of Recommendation and Publication/Presentation Information from Lab Sponsor**
   See part G of the Application Form

APPLICATION DEADLINE FOR SPRING SUPPORT IS
WEDNESDAY, NOVEMBER 21, 2012
BIOSCIENCE MINIGRANT APPLICATION
for Level 2 Students in the Bioscience Training Program
APPLICATION for SPRING 2013
Funding period: January 7-April 30, 2013
APPLICATION DEADLINE: Wednesday, November 21, 2012

Items to be included with an application for a New Minigrant:
☐ This Application Form (both sides)
☐ Student Research Proposal
☐ University of Utah Transcript (does not need to be an official copy)
☐ Letter and Publication/Presentation Information from Lab Sponsor

A. Personal Information

Name ____________________________ U of U Student ID# ____________________

Lab sponsor/supervisor ____________________________

Lab mailing address ____________________________________________
Department __________ Building and Room number __________

Phone numbers ____________________________________________
Lab number where you can be reached __________ Your cell phone number __________
Your home phone number __________

B. Current Compensation

Please fill in your current weekly hours and the appropriate compensation you are receiving in your lab:

Hours/week __________

Hourly Wage __________ Credit Hours __________ Volunteer Hours __________

Do you have work-study support? ______ Yes ______ No

C. Budget

Sponsor and applicant: As funds are limited at this time we ask the sponsor to share costs with us if at all possible. If the sponsor is unable to share costs, the reason must be provided in the letter of support.

Please use the area below to compute your request for funding support from the Bioscience Program:

The maximum Salary Bioscience will pay for Spring 2013 is: $2320.00

• Bioscience Hourly Wage: $7.25*
• Maximum Hours/Week: 20
• Maximum Weeks: 16

(*PI may opt to increase hourly wage at own expense)

1) $ ________/hr. for _______ hours/week for _______ # of weeks = $ _______ Total Salary

2) $ _______ = Total Salary Provided by Sponsor

3) $ _______ Total Salary - $ _______ Salary Provided by Sponsor = $ _______ Salary Request to Bioscience Program

D. Title of Proposal: __________________________

E. Student: 1) I have written this proposal. 2) I understand that only complete applications will be considered for funding. It is my responsibility to make sure that my Minigrant application is complete, and all required documentation is received by the Bioscience Program Office by the due date, Wednesday, November 21, 2012.

Student's Signature __________________________
### F. Planned Class Schedule for Spring Semester:

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**TOTAL HOURS**

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### G. Faculty Sponsor Portion of the Application:

**Part 1.** Letter of Recommendation. If the sponsor is unable to share costs with us a reason should be provided in the letter of recommendation.

**Part 2.** The Bioscience Program is collecting information on undergraduate publications as well as undergraduate presentations at meetings for 2007-2012. We are interested in information on both Bioscience funded students, as well as students who worked in your lab without Bioscience support. It is extremely important that we gather this information. Our major source of funding has run out, and we are always in the process of seeking further funding. The information that you provide will help us show the importance of funding undergraduate research. For publications, hopefully you will just be able to copy and paste most of this information from CV’s or grant applications. We ask that you underline or highlight the names of the undergraduate students. For undergraduate presentations at meetings we would like the name of the student, the name of the meeting, the title of the talk or poster, the authors, and the date. 

*(You may check with the program office to see how up to date the Bioscience Program is on information from your lab).*

- [ ] I have included the information on undergraduate publications/presentations with my letter of recommendation.
- [ ] I have checked with the Bioscience Program, and you already have my most current information.

**Part 3.** I have read the student research proposal and feel it is well written, scientifically clear and an accurate account of the project. I have reviewed the proposed budget (part C) and find it to be accurate.

Sponsor's Signature

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Submit Application to:
Bioscience Undergraduate Research Program
University of Utah
Building 44 Room 224
(801) 581-5013
biourp@bioscience.utah.edu

**Student Reminder:** Only complete applications will be considered for funding. It is the applicant's responsibility to ensure their Mini-Grant Renewal Form and any supporting materials are complete, and received by the Bioscience Undergraduate Research Program Office by the due date.

Applicants will be notified via email once a decision has been made regarding your application.

**Application Deadline:** November 21, 2012