

FOR OFFICE USE:

SEMESTER: \_\_\_\_\_ SECTION #: \_\_\_\_\_ CLASS #: \_\_\_\_\_ PERMISSION #: \_\_\_\_\_

## STUDENT/FACULTY CONTRACT: BIOLOGY 4955 (INDIVIDUAL RESEARCH)

If you are an undergraduate student wishing to receive academic credit for individual research, you must complete five steps before enrolling in BIOL 4955:

(1) Find a **Faculty Research Supervisor** in the biosciences.

(2) If the Faculty Research Supervisor is not a School of Biological Sciences (SBS) faculty member, find a **SBS Faculty Sponsor**.

\*\* The Sponsor will discuss your work with you several times during the semester, read your final report (see next section), consult with your research supervisor, and assign your grade.

(3) With your Faculty Research Supervisor (and SBS Faculty Sponsor, if necessary) make a plan of your research duties and academic requirements for the semester and complete the contract below.

\*\* The academic requirements include submission of an acceptable written report on your research, typically a 3-5 page research summary is recommended. The student should distribute copies of the contract to the faculty research supervisor and to the faculty sponsor.

(4) Determine Credit Hours: 1 credit hour = 3 hours lab work/week, 2 cr = 6 hr/week, 3 cr = 9 hr/week.

(5) If you are a Biology Major, this course can count towards your lab requirements: 1 credit hour = L1 lab and 2-3 credit hours = L2 lab. Depending on the type of research, it may also count in an emphasis.

(6) When the contract is complete, **BRING THE ORIGINAL TO THE BIOLOGY ADVISING OFFICE (JTB 220)** to receive a section #, class #, and permission #.

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I, In exchange for \_\_\_ credit hours, I \_\_\_\_\_ (Student's Name)  
agree to spend \_\_\_ hours per week on a project directed by \_\_\_\_\_  
(Research Supervisor's Name) and to complete the assignments listed below.

Below is a detailed description of my research which includes my hypothesis and research methods:

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I will meet with my Faculty Research Supervisor \_\_\_\_\_ times. If needed, I will meet with my SBS Faculty Sponsor \_\_\_\_\_ times. My written report is due \_\_\_\_\_ and will include: \_\_\_\_\_

Other academic requirements include \_\_\_\_\_

Student's Signature \_\_\_\_\_

Email Address: \_\_\_\_\_ U ID #: \_\_\_\_\_

II. As Faculty Research Supervisor, I agree to supervise and direct the student's research (and if necessary, send a letter of evaluation and grade to the SBS Faculty Sponsor by the date set above for submission of the student's report).

Faculty Research Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Affiliation of Research Supervisor \_\_\_\_\_

Phone \_\_\_\_\_ Email of Research Supervisor \_\_\_\_\_

III. If necessary, my SBS Faculty Sponsor will be \_\_\_\_\_ (Instructor's Name).

As SBS Faculty Sponsor, I agree to fulfill my duties as described in Step 2 on pg. 1.

SBS Faculty Sponsor Signature \_\_\_\_\_ Date \_\_\_\_\_